

WEST CARROLLTON CITY SCHOOLS
FOOD SERVICE MEAL GUIDELINES
2023-2024 School Year

West Carrollton Food Service takes great pride in serving healthy meals to our students, which meet the nutritional standards of the U.S. Department of Agriculture.

We obtain nutritional information from our supplier(s) and the product manufacturer(s). Although we attempt to maintain accurate and up-to-date information for our customers, manufacturers frequently change formulations. It often takes time for us to be notified of these changes. As a result, we cannot guarantee the information is 100% accurate and current.

To accommodate children with specific dietary needs we will be happy to provide upon written request - as an alternate - a double serving of fruit and vegetables. If a child has a disability, as determined by a doctor, that prevents the child from eating the regular school meal, the school will make substitutions prescribed by the doctor.

Milk substitution guidelines as determined by the State of Ohio, along with a Special Dietary Needs Medical Form are available on our school website. Life threatening food allergies shall require a physician's statement.

If you feel these options do not meet your requirements, please send a packed lunch with your child.

Any additional questions or concerns, please don't hesitate to contact the Food Service Department at (937) 859-5121 ext. 1131.

Thank you.

Tina Pett

Tina Pett
Food Service Supervisor
West Carrollton City Schools

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at 202-720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at 800-877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling 866-632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

2. **fax:**

833-256-1665 or 202-690-7442; or

3. **email:**

program.intake@usda.gov

This institution is an equal opportunity provider. 05/05/2022